Direct Connect Conversion Instructions Quicken Essentials for Mac 2010

As Educational Employees Credit Union completes its Online Access Home Banking conversion, you will need to modify your Quicken settings to ensure the smooth transition of your data.

It is important that you perform the following instructions exactly as described and in the order presented. If you do not, your online service may stop functioning properly. This conversion should take 15-20 minutes.

Login to the New Online Access System

First-Time Login Instructions (if you have already logged into the new system, skip to Back-Up Your Data)

- 1. Go to <u>www.myEECU.org</u> and click the Online Access Login button.
- 2. Enter your User ID (account number) and the first-time password that was mailed to you.
- 3. Follow the on-screen prompts to complete the login process.

Back-Up Your Data

- Click on the File menu → Back Up → To Disk
- Choose a file name and location → click Save



Download the Latest Quicken[®] Update

1. Click on the Quicken menu the top tool bar and select Check for Updates.



2. If a software update is available, you will be prompted to download the update.



Complete the Registration Process

- 1. Go to <u>www.myEECU.org</u> and click the Online Access Upgrade – Quicken Registration link on the home page. Or, type the following link in your browser window: http://www.myeecu.org/onlineserv/OFX/OFXRegister.cgi
- 2. In the User Information section, enter your EECU account number (NOT your new Online Access User ID) and the new password you created in the new Online Access system.
- 3. Enter your name and e-mail address in the registration form.
- 4. Select a Quicken password that meets the requirements.
- 5. Verify your registration information and click Confirm.

Educational Employees CREDIT UNION	Educational Employees				
Quicken Direct Connect Enrollment Form	CREDIT UNION				
Please enter your personal information below.					
Name:*	Manife Desistuation Information				
Email Address:* (2)	verify Registration Information				
Enter and confirm the password you wish to use to access your accounts in Quicken. Your password must be between 6 and 8 alpha numeric characters. No special characters can be used. Please make a note of your password and place it in a safe location.	Please review the following information.				
Password* (2)	Name: Figureouty breaking				
Confirm Password* (2)	Email Address: harmonylightycoches				
* Required Fields, (?) = Help					
SubmitEnrollment	Confirm				
If you feel it is correct, press the button marked Confirm to finish your application. You can obtain a					



Welcome To Quicken Direct Connect Registration

Welcome to registration for Educational Employees Credit Union's Quicken Direct wercome to registration for Educational Employees Credit Union's Quicken Direct Connect. If you are currently a user of our Online Access service, place enter your Account Number and Online Access Password below and begin the registration process. If you are not yet a user of our Online Access service, find out how you can enjoy the convenience of banking on the Internet by pressing the "Sign Up" button, below!

Registration for Quicken Direct Connect	New to Educational Employees Credit Union?
Enter your Account Number and Online Access Password below, then click on Register!	If you are not yet enrolled in Educational Employees Credit Union's Online Access, click here to apply!
User Information	Sign up
Account Number:	
Password:	
Register	

Deactivate Your Accounts

- TOOLS Overview
 Transactions
 Scheduled Transactions
 Last Download
 Accounts Summary
 Category Explorer
 Last 12 Months
 •
 Any Type
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 Any Status
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 (Reset Filters)

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 A
 Date
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 7 items (-\$4,272.51) Date Payee
 S/2/10 Opening balance adjustment
 S/3/10 CANYON DENTAL, PLLC TUSC... Balance 🏟 -4,217.44 -4,316.44 Charge -4,217.44 Payment -99.00 5/10/10 CAPITAL ONE ONLINE PYMT A 50.00 -4.266.44 ACCOUNTS 5/14/10 CAPITAL ONE ONLINE PYMT A.. 78.00 -4,188.44 • . 5/14/10 Returned Online ACH Payment -78.00 -4,266.44 Credit Card 5/21/10 CAPITAL ONE ONLINE PYMT A. 78.00 -4,188.44 5/28/10 INTEREST CHARGE:PURCHASES 84.07 -4,272.51 **REPORTS** Spending Cloud Category Summary This Month Last Month 8 Settings)++ -Split Schedul New Edit Paid Update **m** 8 Settings Status +- < C 🕮 Live Community
- **1.** Select the account you want to deactivate \rightarrow click Settings.

2. In the "At your financial institution" section of the settings page, uncheck the "I want to download transactions" box. This will deactivate the online banking feature for this account. If you return to this screen you will see the financial institution is no longer listed.

At your financial institution	I want to download transactions	Assist Me	
Region:	United States		
Financial Institution:	Discover Card	List	
Connection Type:	Direct Connect		
Customer ID:	mycustid)	
			Cancel Save

- **3.** After you have made the changes, click Save to complete the deactivation process.
- 4. Repeat steps 1 through 3 for each online account (such as checking and savings).

Activate your Account for Direct Connect

1. Select your account \rightarrow click Settings.

▼ TOOLS		Credit C	ard 2	-\$4,2	72.51 🛈	Today's l	Balance 👻			Capital One Car	l Services 🧿	Search	
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- **2.** Check the "I want to download transactions" box.
- **3.** Click the List button to select EECU-Fresno.

At your financial institution	
Region	I want to download transactions Assist Me
Financial Institution:	List
Connection Type:	Direct Connect
Customer ID:	
Download start date:	• Download all available transactions
	O Download transactions starting: 7/26/2010
	Cancel Save

- **4.** After selecting EECU-Fresno from the list, select continue to complete the online banking activation process. Ensure you have selected the download method, Direct Connect.
- **5.** Enter your Online Access User ID (the new ID you created when you logged into the new Online Access system). Click Save.
- **6.** Complete an update for your account by clicking on the Update icon and entering your <u>Quicken Direct Connect</u> password to download your transactions into Quicken.
- 7. Repeat steps 1 through 7 for each online account (such as checking and savings).

Congratulations, you completed the necessary changes!